



**CURRITUCK COUNTY  
NORTH CAROLINA**

**Minutes - Regular Meeting of the Fire & EMS Advisory Board**

March 27, 2023, 7:00 p.m.

Present:	Ralph Melton Tim Bostaph George Thiess Steven VanHise	Chief Board Member Board Member Board Member
Absent:	Bradley D. Atoms	Chair
Staff Present:	Crystal Daneker Paul M. Beaumont	Clerk to the Board Ex-Officio

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**1. Call to Order - 7:00 PM**

The March Fire & EMS Advisory Board (FEAB) minutes were called to order at 7:00 p.m. by Commissioner Beaumont in lieu of Chairman Antons being absent.

**2. Roll Call of Advisory Board Members**

Yamolowski's position is up for replacement as a Knotts Island representative in which there are several applications collected, just waiting on approval and notification to the new board member.

**3. Approval of Meeting Minutes**

Tim Bostaph made a motion to approve the February minutes as written. Chief Ralph Melton seconded the motion, which was voted upon and carried.

**MOVER:** Tim Bostaph

**SECONDER:** Ralph Melton

AYES (4): Ralph Melton, Tim Bostaph, George Thiess, and Steven VanHise

ABSENT (1): Bradley D. Atoms

## **RESULT: Approved (4 to 0)**

### **4. Monthly Fire Report**

Several Fire Departments emailed their documentation to Deputy Chief Richard Lane versus bringing them to the meeting. It was established that each Fire Department should submit their monthly report to Crissy Daneker (administrative assistant to Currituck Fire/EMS) when the request for Agenda items has been sent via email, which she will attach to the minutes as well as email out to the Fire & EMS Advisory Board (FEAB) group before the meeting for review.

### **5. Public Comment**

Chief Shortway from Corolla Fire Department shared that he has an Insurance Services Office (ISO) rating inspection upcoming, however, found out that the calls have not been transmitted into ESO (documenting software) from the state office. Chris Bailey will contact ESO and request that his name be placed as the administrator who can view calls as received to track the process versus the department only being able to see once complete. Deputy Chief Richard Lane shared that Zack Taylor and Allissa Kortrell are the point of contacts for ESO. Lane will email the group their direct contact information.

Chief Jay Laugmiller from Carova Beach Fire Department stated his concern that since the 4x4 apparatus doesn't fall under the standard specifications set by the apparatus committee and will not be included under the apparatus replacement list it will be missed for the rotation of replacement. Laughmiller shared information on the apparatus age etc.

Mills Riddick from Lower Currituck Fire Department asked about the status of the Mobile Computer Terminals recently requested by the individual departments. County Manager Ike McRee stated that the contract is currently being reviewed at the legal level.

Mills also spoke on the recent marsh fires in the County, and their manpower involvement as well as Forestry. After conversation, it appears the recent fire was set illegally. Determination was made that a notice will be posted in the next FOCUS newsletter to remind citizens to obtain the appropriate burn permits online so that they can be tracked by Forestry as well as Currituck Communications.

Lower Currituck will have its annual Fish Fry on April 7, 3-7PM at the Lower Currituck Volunteer Fire Station.

Will from Forestry shared that a new hire has been selected for the position on Forestry II and will start April 10, 2023. Will also shared that the wildfire conditions are still high currently and Tyrrell County has an ongoing 5,200 acre fire burning.

Deputy Chief George Theiss from Moyock Volunteer Fire Department shared that they have implemented a new way to track their volunteer's training hours which

will involve a permanent tablet on the wall. Once the effectiveness has been determined, information will be shared with other departments to determine if it could be used County wide.

Theiss spoke about several street signs missing in their district. It was determined that the specific area in question is still ran under the Homeowners Association (HOA) for that neighborhood and the request will need to be handled by them not the State.

Moyock will have its annual Egg Drop on April 18, 2023, from 11am-3pm. The event will be partnered with a craft show.

Deputy Chief Richard Lane from Currituck Fire/EMS introduced Captain Charlie Fleetwood, which is the newest promotion within the department.

## **6. Advisory Board Member Comments**

Steve VanHise from Crawford Volunteer Fire Department asked the County to run an announcement in the local FOCUS paper about needing Volunteers for the Fire Departments. Chris Bailey from Currituck Fire/EMS has already requested this to happen but was just missed this month.

## **7. Old Business**

Deputy Chief Richard Lane shared that the representatives for the new turn out gear committee will be himself, George Beodeker from Crawford, Michael Lane from Moyock, Keith Storf from Fire/EMS and Crawford, Richard Shortway from Corolla. Mills Riddick asked to be added as well for a representative from Lower Currituck.

Lane spoke on the importance of bulk purchasing as well as stock. Statistic information can be pulled from documentation already submitted to Chris Bailey.

## **8. Current Business**

### **1. After Action Statement of Guidelines comments & changes**

No remarks were made about the Statement of Guidelines that were sent out from Deputy Chief Theiss. Deputy Chief Lane would like Theiss to type up the information and create the Guideline.

### **2. Fire Alarm Ordinance Process**

Documentation was emailed out as well as printed and present for review. Chief Melton stated that the guidelines and directions were listed in the documentation. Commissioner Beaumont stated the need to use what was fought for and is now put in place.

## **9. New Business**

Liz Hodgis from Currituck Communications shared a document of fire nature codes. Liz stated that a request has been entered for their department's upcoming budget to change the Emergency Fire Dispatch nature codes and if

approved would like to move forward with the change in hope to mimic surrounding counties.

**1. Aviation Training Update**

Chris Bailey shared that based on Commissioner Beaumont's suggestion of training with aviation he has spoken with the airport manager and is working on building a training event (more to come).

Bailey also shared that after some research, the I AM Responding total for everyone would be \$4,000 for a three-year contract and there is no maximum members.

**10. Next Meeting Date**

The next Fire & EMS Advisory Board (FEAB) meeting will be on April 24, 2023 at 7PM in the Public Safety Building. Demonstration from Currituck Emergency Management will start at 5PM prior to the meeting and dinner will be provided.

**11. Adjourn**

The meeting was dismissed at 8PM by Commissioner Beaumont.