



## AGENDA ITEM SUMMARY SHEET

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### Consent Agenda

Meeting Date: February 17, 2025

**Item Title:** Consideration of Reclassification of one (1) Library Assistant II position to a Library Assistant I position

**Item Summary:**

Request reclassification of one (1) Library Assistant II position to a Library Assistant I position at the Moyock Branch. Reclassifying the position will enhance organizational structure by improving efficiency in service.

The position under consideration is vacant. There are currently three (3) Library Assistant II positions, and one (1) Library Assistant I position. Library Assistant II positions are programming positions, while the Library Assistant I positions are more generalized.

The net budget impact to salaries is decrease of \$744.06.

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**Specific Action Requested:**

Reclassification of one (1) Library Assistant II position (Grade 54) to a Library Assistant I position (Grade 53).

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**Manager Comment and/or Recommendation:**

I concur with staff's request.

Signature: Rebecca L. Gay

Date: February 17, 2025