



**CURRITUCK COUNTY  
NORTH CAROLINA**

**Minutes - Special Meeting of the Board of Commissioners**

January 27, 2025, 5:30 p.m.

Present:	Paul O'Neal	Chairman
	Selina S. Jarvis	Vice-Chair
	J. Owen Etheridge	Commissioner
	Kevin E. McCord	Commissioner
	Michael H. Payment	Commissioner
	Janet Rose	Commissioner
Absent:	Tony Angell	Commissioner

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**1. Call to Order - 5:30 PM**

The Currituck County Board of Commissioners met for a Special Meeting in the Board Meeting in the Board Meeting Room of the Historic Courthouse, 153 Courthouse Road, Currituck. Chairman O'Neal called the meeting to order at 5:30 PM. He announced the absence of Commissioner Angell, who was unable to attend.

**2. New Business**

**1. Sole Source Purchase Resolution Authorizing The Purchase Of Hersey Meters From Water Works Metrology, LLC**

County Manager, Rebecca Gay, reviewed and responded to questions regarding the Resolution authorizing the Sole Source purchase of meters compatible with existing equipment used for Southern Outer Banks Water System.

Commissioner Jarvis moved for approval and Commissioner McCord seconded the motion. The motion passed, 6-0.

**MOVER:** Selina S. Jarvis

**SECONDER:** Kevin E. McCord

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**

**2. Sole Source Purchase Resolution Authorizing The Purchase Of GlideScope Go 2 Monitor And Supplies From Verathon Inc.**

County Manager, Rebecca Gay, reviewed and responded to questions regarding the Resolution authorizing the Sole Source purchase of GlideScope Go 2 Monitor and supplies from Verathon.

Commissioner McCord moved for approval and Commissioner Jarvis seconded the motion. The motion carried, 6-0.

**MOVER:** Kevin E. McCord

**SECONDER:** Selina S. Jarvis

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**

**3. Consideration of Recommendation of Award-Airport Hangar Project**

Rebecca Gay, County Manager, reviewed the bid award process. After consideration of bids received the consultant recommended the bid be awarded to AR Chesson in the amount of \$3,903,508.02 Ms. Gay said four bids with alternates were received. She said the majority of funding would come from the state, with a small county match of \$29,000.

Commissioner Etheridge moved for approval of the bid award and Commissioner Rose seconded the motion. The motion passed, 6-0, and included signature authority for the County Manager to execute contracts.

**MOVER:** J. Owen Etheridge

**SECONDER:** Janet Rose

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**

**4. Consideration for Approval of Design Fee Proposal-Moyock Wastewater Treatment Plant**

Rebecca Gay, County Manager, reviewed the design fee proposal for Moyock Wastewater Treatment Plant in the amount of \$2,067,782.76. She responded to questions that pertained to plant operations, current and future capacities, and anticipated sewer availability. She said a sewer update may be presented at a Commissioners meeting next month.

Commissioner McCord moved for approval of the proposal and Commissioner Payment seconded the motion. The motion passed, 6-0, and included signature authority for the County Manager to execute contracts.

**MOVER:** Kevin E. McCord

**SECONDER:** Michael H. Payment

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**

**5. Mutual Aid Agreement with City of Chesapeake for Fire and EMS Response Services**

Megan Morgan, County Attorney, reviewed the mutual aid agreement with the City of Chesapeake. She requested approval with signature authority designated to the County Attorney for contract execution.

Commissioner Payment moved for approval and Commissioner Etheridge seconded the motion. The motion passed, 6-0.

**MOVER:** Michael H. Payment

**SECONDER:** J. Owen Etheridge

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**

**6. Ordinance Amendment-Order of Proceedings**

Megan Morgan, County Attorney, reviewed the proposed ordinance changes to the Order of Proceedings for the Board of Commissioners. She explained a second reading would be required due to the absence of the Commissioner Angell. Changes to the order of business for Commissioner meetings included moving the Commissioner and staff reports to the end of the agenda and separating Legislative and Quasi-judicial hearings.

Commissioner Jarvis moved for approval and Commissioner Payment seconded the motion. The motion passed, 6-0. The ordinance amendment will be placed on the February 17, 2025 meeting agenda for a second reading.

**MOVER:** Selina S. Jarvis

**SECONDER:** Michael H. Payment

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**

## **7. Balloon Ban Ordinance**

Commissioner Jarvis opened discussion by asking attendee Debbie Swick, founder of Ban Balloon Releases NC, to address the Board. The Board had no objections and allowed the speaker.

Ms. Swick spoke of the dangers balloons pose to wildlife and the environment and asked the Board to support a ban on the intentional release of helium balloons.

Chairman O'Neal reviewed the addition of language that refers to intentional and mass release of balloons. Commissioner Jarvis thanked Ms. Swick for her efforts and passion for the issue and moved to approve the Balloon Ban ordinance. Commissioner Payment seconded the motion.

Megan Morgan, County Attorney, reviewed exceptions to the ordinance and explained a second reading would be required due to an absence of a Commissioner at the meeting. The ordinance will be placed on the February 17, 2025 meeting agenda.

Discussion concluded and the Board voted 5-1 in favor of approval, with Commissioner McCord opposed.

**MOVER:** Selina S. Jarvis

**SECONDER:** Michael H. Payment

AYES (5): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Michael H. Payment, and Janet Rose

OPPOSED (1): Kevin E. McCord

AWAY (1): Tony Angell

**RESULT: Approved (5 to 1)**

**8. Commissioner Travel Approval-Essentials Training and NC Summit on Reducing Overdose**

Rebecca Gay, County Manager, reviewed requests for Commissioner travel, an Essentials Training for Board members in New Bern and an opioid summit in Raleigh. Commissioner Jarvis provided additional information on the opioid summit.

Commissioner McCord moved for approval and Commissioner Etheridge seconded the motion. The motion passed, 6-0.

**MOVER:** Kevin E. McCord

**SECONDER:** J. Owen Etheridge

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**

**3. Board Appointments**

**1. Historic Preservation Commission Reappointments (Consensus)**

Commissioner Etheridge moved for approval of the nominees for reappointment to the Historic Preservation Commission. Commissioner Payment seconded the motion. The motion passed, 6-0.

**MOVER:** J. Owen Etheridge

**SECONDER:** Michael H. Payment

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**

**2. Juvenile Crime Prevention Council**

Commissioner Rose moved for approval of Brandon Johnson to serve on the Juvenile Crime Prevention Council, replacing Ray Matusko who recently vacated his seat. Commissioner Jarvis thanked Mr. Matusko for many years of invaluable service on the council. Commissioner Jarvis seconded the motion made by Commissioner Rose. The motion carried, 6-0.

**MOVER:** Janet Rose

**SECONDER:** Selina S. Jarvis

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**

**4. Consent Agenda**

Commissioner Jarvis moved for approval of the Consent Agenda. Commissioner Payment seconded the motion. The motion passed, 6-0, and Consent Agenda items were approved.

**MOVER:** Selina S. Jarvis

**SECONDER:** Michael H. Payment

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**

1. **Budget Amendments**
2. **Project Ordinance-Taxilanes and T-Hangar, Airport**
3. **Additional Funding Request for School Maintenance Projects-JP Knapp Intercom System Upgrade**
4. **ADA Policy**
5. **Minutes Approval-January 6, 2025**

**5. Adjourn**

There was no further business and Commissioner McCord moved to adjourn. Commissioner Payment seconded the motion. The motion passed, 6-0, and the meeting of the Board of Commissioners concluded at 6:05 PM.

**MOVER:** Kevin E. McCord

**SECONDER:** Michael H. Payment

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**

**6. Special Meeting-Tourism Development Authority**

The Board of Commissioners held a Special Meeting in the Board Meeting Room of the Historic Courthouse, 153 Courthouse Road, Currituck, North Carolina, to sit as the Tourism Development Authority. The purpose of the meeting was to consider budget amendments and revisions to the Travel and Tourism Events Grant Award program.

Chairman O'Neal called the meeting to order at 6:05 PM.

**1. Budget Amendments-TDA**

Rebecca Gay, County Manager, reviewed the budget amendment which would provide the necessary state grant match of \$29,000 for the airport taxilane and hangar project.

Commissioner Payment moved for approval of the budget amendment and Commissioner Jarvis seconded the motion. The motion passed, 6-0.

**MOVER:** Michael H. Payment

**SECONDER:** Selina S. Jarvis

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**

**2. Recommended Revisions to Events Grant Award Program-Travel & Tourism**

Changes to the Events Grant Award program guidelines were reviewed by County Manager, Rebecca Gay. Following review, Chairman O'Neal asked staff to look into allowing a percentage of the funds to be used for event planning purposes. Ms. Gay agreed to share the recommendation with the Travel and Tourism Director.

Commissioner McCord moved for approval of the revisions and Commissioner Jarvis seconded the motion. The motion passed, 6-0.

**MOVER:** Kevin E. McCord

**SECONDER:** Selina S. Jarvis

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**

**7. Adjourn TDA Meeting**

There was no further business and Commissioner McCord moved to adjourn. Chairman O'Neal seconded the motion. The motion carried, 6-0, and the meeting of the Tourism Development Authority concluded at 6:10 PM.

**MOVER:** Kevin E. McCord

**SECONDER:** Paul O'Neal

AYES (6): Paul O'Neal, Selina S. Jarvis, J. Owen Etheridge, Kevin E. McCord, Michael H. Payment, and Janet Rose

AWAY (1): Tony Angell

**RESULT: Approved (6 to 0)**