



**CURRITUCK COUNTY  
NORTH CAROLINA**

**Minutes - Regular Meeting of the Fire & EMS Advisory Board**

January 27, 2025, 7:00 p.m.

Present:	Tim Bostaph Ralph Melton Steven VanHise Kevin E. McCord	Board Member Board Member Board Member Ex-Officio
Absent:	Bradley D. Atons James Cason Rebecca Gay	Chair Board Member County Manager
Staff Present:	Brooke Sherman	Clerk to the Board

---

**1. Call to Order - 7:00 PM**

7:00 PM

**2. Approval of Agenda**

**MOVER:** Ralph Melton

**SECONDER:** Tim Bostaph

AYES (4): Tim Bostaph, Ralph Melton, Steven VanHise, and Kevin E. McCord

ABSENT (3): Bradley D. Atons, James Cason, and Rebecca Gay

**RESULT: Approved (4 to 0)**

**3. Approval of October 28, 2024 Meeting Minutes**

**MOVER:** Ralph Melton

**SECONDER:** Tim Bostaph

AYES (3): Tim Bostaph, Ralph Melton, and Steven VanHise

CONFLICT (1): Kevin E. McCord

ABSENT (3): Bradley D. Atoms, James Cason, and Rebecca Gay

**RESULT: Approved (3 to 0)**

**4. Monthly Fire Reporting**

All monthly Fire Reports that were provided by the Volunteer Fire Departments have been emailed out by Brooke Sherman, Administrative Assistant, Currituck County Fire-EMS.

**5. Advisory Board Member Comments**

Ralph Melton announced and welcomed newest Board Member, Kevin McCord.

**6. Public Comment**

**7. Old Business**

**8. Current Business**

**9. New Business**

**1. Delivery of MRE's and Water at Annex for the Volunteer Stations**

Mary Beth News, Emergency Management/Communications Director announced the State provided MRE's and Water for the stations.

Volunteer Fire Station Chiefs advised to email Mary Beth if interested in obtaining for their station. Pick up will be arranged to take place 30 minutes prior to the March 2025 FEAB Meeting at the Currituck County Annex Building.

**2. Insurance Policy**

Chief Shortway of Corolla Fire and Rescue shared a way to save a substantial amount on insurance costs by increasing the deductible. He suggested checking with VFIS to see on ways to save on insurance.

**3. Turn Out Gear Requests in Preparation for Upcoming 2 Year Budget**

Carova's Fire Chief Laughmiller, stated this was cleared prior to the meeting by combining this years and upcoming year's budget.

Chief announced reminder that upcoming Budget for 2025/2026 and 2026/2027 are due Friday 1/31/2025.

**4. SCBA Replacement Process**

Deputy Chief Lane advised Corolla and Knotts Island are complete. Next will be Carova, and Mainland over the next 3 years. Replace every 10 years. SCBA stored at Knotts Island.

**5. ESO Program for Crawford**

ESO is under contract. ESO/Collington issue they are working on. Once contract is in place, stations will have full function.

**6. Truck Replacement for Crawford's 1983 Segrave**

Deputy Chief of Crawford VFD, Ken Ferrell requesting a commitment of a timeframe of when to expect a new engine.

**7. Status Update on Turn Out Gear Purchase**

Ralph Melton advised those that need new gear to let him know.

Contract is in and expected to be in soon.

**10. Adjournment**

The January 2025 Fire and EMS Advisory Board Meeting was adjourned at 7:26pm

**11. Next Meeting Date**

Next meeting is scheduled for Monday, February 24 at 7:00PM located at Pine Island Station.